

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
FEBRUARY 11, 2020
Minutes

Location: Robbins Library Conference Room

Call to Order

Chair Amy Hampe called the meeting to order at 7:15 pm, and in attendance were trustees Adam Delmolino, Kathy Fennelly, Jonathan Gates, Stephen Quinlan, and Joyce Radochia. Also in attendance were Finance Committee members Mary-Margaret Franclemont and John Deyst, Andrea Nicolay, library director, and Anna Litten, assistant library director. Heather Calvin attended via Skype.

FY21 Budget Presentation to Finance Committee (Members Mary-Margaret Franclemont and John Deyst)

Ms. Nicolay shared the FY21 Budget Presentation with Finance Committee members. Finance Committee members discussed the building project.

Community Time

No members of the community were present.

Approval of January 14 Meeting Minutes (vote needed)

Ms. Fennelly moved to approve the minutes as amended, Mr. Delmolino seconded the motion. The Board approved the minutes.

Minuteman Library Network Proposed Macmillan Boycott (vote needed)

The Board discussed the proposed boycott of electronic Macmillan OverDrive titles and the impact to library patrons. Mr. Delmolino moved to boycott purchase and renewal of Macmillan ebook and e-audio books starting February 11, 2020, to be reevaluated annually. Ms. Fennelly seconded the motion. Ms. Calvin, Mr. Gates, Ms. Radochia and voted yea. Mr. Quinlan and Ms. Hampe voted nay.

Donations, Bequests and Gifts Policy Review

The Board discussed the Donations, Bequests, and Gifts Policy. The Board requested additional revisions of the policy as well as a Donor Recognition policy.

Winfield Robbins Art Prints Working Group Update

Ms. Nicolay reported that the Art Prints Working group met to discuss the RFP for a consultant to deaccession the Winfield Robbins Art Prints.

Director's Report

The Board discussed the Director's report, food policy, Staff Development Day, and open holds.

Foundation Liaison Update

Ms. Calvin reported on the January Foundation meeting. The Foundation's annual appeal raised \$85,000 in 2019 and an additional \$7,000 in January, 2020. Donations to the Foundation are up more than \$10,000 over the previous year. The Foundation is interested in making Giving Tuesday an annual event. The Foundation is holding a retreat in early March focusing on recruitment.

Friends Liaison Updates

Ms. Radochia reported on the FORL. In February the FORL will hold their Children's Book Sale. In March the FORL will partner with the Arlington Garden Club for Music in Bloom. The FORL are looking for a program committee chair. Donations were about \$5,000 in January. The Board received no notification of a Friends of Fox meeting.

Communications and Announcements

The select board confirmed the updated Trustee schedule. Terms are as follows:

- Joyce Radochia - 6/30/23
- Kathy Fennelly - 6/30/20
- Heather Calvin - 6/30/21
- Adam Delmolino - 1/31/21
- Amy Hampe - 1/31/21
- Jonathan Gates - 6/30/22
- Stephen Quinlan - 6/30/22

Ms. Hampe thanked Ms. Nicolay for the ethics training information she shared with the board via email.

Unanticipated Items

Ms. Nicolay noted the Board of Commissioners for Trust funds meeting notice she shared with the Board. The meeting is scheduled for February 25, 2020.

Date of Next Meeting: March 10, 2020

Adjournment (vote needed)

Mr. Delmolino moved to adjourn. The meeting was adjourned at 9:26 p.m.

Materials Distributed:

- February 11, 2020 Meeting Agenda
- January 14, 2020 Meeting Minutes
- Donations, Bequests, and Gifts Policy
- By-Laws of the Board of Trustees
- Director's Report, January 2020 with January Circulation Report and ART Brochure